



## CAMPTON LOWER SCHOOL

### A POLICY STATEMENT FOR CHARGING AND REMISSIONS

At Campton Lower School we believe that all our pupils should have the equal opportunity to benefit from school activities and visits (curricular and extra-curricular) independent of their parents'/carers' independent financial means.

#### **Aim**

The staff and Governors recognise the valuable contribution made to children's, academic, personal and social education through educational visits and extra-curricular activities and will do all they can to ensure all children can benefit.

#### **Trips, Visits, Speakers, Theatre Groups etc.**

Whilst the school cannot charge for activities taking place during the school day, it can ask parents *for voluntary contributions*; generally parents are asked to make a voluntary contribution towards the cost of transport and entry fees for some school trips. This is normally limited to funding one class trip per academic year and requests are generally in the region of £11 - £19. There is no obligation to contribute and pupils will not be treated differently according to whether or not their parents have made any contribution.

However, if too many parents feel unable to make a contribution, the activity may not take place.

#### **Subsidies**

On occasion the school may elect to subsidise activities taking place in the school day, from the school fund or delegated budget. The subsidy may apply to:

- All children equally
- Enable particular children whose parents/carers are known to be experiencing financial difficulty to participate, or for whom the school receives the Pupil Premium
- Enable an activity or outing which has been insufficiently funded from contributions and which would otherwise be cancelled to take place.

Where there is a difficulty that may preclude a pupil from participating in an activity, parents'/carers' should apply to the Headteacher in writing explaining the reasons for requesting financial support. Wherever possible support will be given, although as noted above if too many parents are unable to make a contribution to an activity, and the school cannot fund it from some other source, then it may have to be cancelled.

## **Design and Technology**

If products made by children during design and technology lessons are to be taken home, parents/carers may be asked for contributions towards materials in advance. Alternatively, parents/carers may be asked to send in materials/ingredients to school.

## **Loss or Damage to Property**

If any child causes intentional damage to either school or another person's property, their parents/carers will be asked to pay for the repair or replacement of the item.

## **Music Lessons/Equipment**

Central Bedfordshire Inspiring Music service offer individual/group music tuition during the school day. A fee is charged to parents/carers by Inspiring Music and the school does not get involved in handling payments, we do not charge for the use of a room.

## **Before and After School Activities**

If arranged through the school (e.g. through 'Sport Support' or 'Redborne School Sport Partnership') parents pay the school directly for participating in any after or before school clubs. Whilst the school receives Sport Premium funding, the charge to parents will be £1 per session.

For any privately run class/club parents pay the class/club organiser directly. The class/club organiser pays the school 10% of the fees received each term for the use of the Hall. For any time the class/club runs outside the normal Site Agent's working hours, the class/club organiser pays the school for the cost of the Site Agent's time

In certain situations pupils attracting Pupil Premium may be subsidised by the School.

## **Other Chargeable Items**

### School Stock

Current charges for stock are as follows:

Ties	£3.00
PE Bags	£3.50
Book Bags	£4.00

### Swimming

We ask parents for a voluntary contribution of £3.50 per week towards transport costs.

### Milk

Parents arrange this directly with 'Cool Milk'.

## **References**

Governors' Handbook: Section 7.5 :

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/395789/Governors\\_Handbook.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/395789/Governors_Handbook.pdf)

Department for Education: Charging for School Activities:

<https://www.gov.uk/government/>

Date policy agreed \_\_\_\_\_

Signed \_\_\_\_\_

Date of Commencement of the Policy

November 2015

Date of Endorsement by the Governing Body

November 2015

Date to Review

November 2016